

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting August 13, 2019

I. Call to Order

II. Tour of K-12 Building Prior to Proceeding to Board Office

III. Silent Meditation

IV. Pledge of Allegiance

V. Roll Call by Treasurer

The following board members were present: Penny Kill, Holly Lee, Lori Ringwald, John Goecke, Clarke Prichard. Also present: Superintendent Dennis Fuge; Treasurer: Brenda Core; Journal News: Morgan McCollow; SEA Rep: Georgia McMichael; Staff: Amy Shoppell, Amanda Beining; Public: Tami Koenig, Spencer Clum, Darryl Potts, Amy Potts.

VI. Minutes of Previous Meeting The minutes of the July 18, 2019 regular meeting are presented for your review. If found to be in order, your approval is needed.

Kill moved and Ringwald seconded the motion approving the minutes of the July 18, 2019 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

VII. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

VIII. Treasurer's Report

1. Appropriations for review/app-bud mods; amended cert
2. Athletic Ticket Disposal
3. Current bills - motion to accept
4. Questions/concerns

Ringwald moved and Kill seconded the motion approving payment of bills in the amount of \$1,008,522.06 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

IX. Apollo Update - Penny Kill

X. Administrator Reports

Susie Wagner:

Guys with Ties – male mentorship program for all 4<sup>th</sup> grade boys – John Zerbe  
Katelyn Dackin – grades 2-3 Intervention Specialist

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XI. Superintendent Report

1. Personnel
2. Opening Staff Meeting - Thursday, August 22, 2019
3. Donations
4. Buildings & Grounds
5. Questions/Concerns/Discussion

XII. Recommended Action Items

Actions 1 – 10 were voted on in a block with Kill moving and Lee seconding:

1. Employ On-Bus Instructors (8-19-1)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Dave Evans and Ron Miller as on-bus instructors, per demand, at individual bus route trip rate used on per hour basis, for the 2019-2020 school year, per salary schedule in effect. Payable upon filing completed form with treasurer's office.

2. Employ OSHA/ADA Compliance Co-Coordinators (8-19-2)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Scott Gephart (50%) and Gayla Metzger (50%) as the Occupational Safety and Health Administration (OSHA)/Americans with Disabilities Act (ADA) Compliance Co-Coordinators at 5% of the principals' salary schedule Step 1, one-year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

3. Employ Special Education Officer (8-19-3)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Susan Wagner as Special Education Officer (SEO) at 8% of the principals' salary schedule Step 1, one-year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

4. Employ Assistant Transportation Supervisor (8-19-4)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to employ Scott Gephart as assistant transportation supervisor at 8% of the principals' salary schedule Step 1, one year contract, per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

5. Off-Campus SEO Stipend (8-19-5)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the payment to Dennis Fuge, Superintendent as Off-Campus SEO at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer's office.

6. Transportation Supervisor Stipend (8-19-6)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the payment to Dennis Fuge, Superintendent, as Transportation Supervisor at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer's office.

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7. Library Monitors Extra Hours (8-19-7)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve up to 11 hours (including in-service day) for Robin Lammers and Mandi Stewart as library monitors for extra time prior to school starting at current hourly rate for 19-20 year.

8. Substitute-Procurement Stipend (8-19-8)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve payment of a Substitute-Procurement stipend of \$1,000 each to Dorthea Mueller, Billie Wood and Kim Ekis to call substitutes for 2019-2020 school year as needed per approved completion of duty form submitted to the treasurer's office.

9. Bus Routing Stipend (8-19-9)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve a stipend for up to 50 hours at current hourly rate for Kim Ekis to perform bus routing duties for the 2019-2020 school year per time sheet submitted to treasurer's office.

10. Teacher Mentors (8-19-10)

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the following mentors for the 2019-2020 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Daniele Hurst	Lezlie Thompson and Katelyn Dackin
Emily Klosterman	Kristina Hunter and Lori Romie
Angel Wagner	Jordan Dettrow

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

11. Employ Substitutes (8-19-11)

Lee moved and Prichard seconded the motion to employ the following substitutes for the 2019-2020 school year, per demand, per salary schedule in effect. (BCII on file)

Teachers – Georgia McMichael, Joyce Dunham, Jennifer Burnett, Kirk Buggert, James Benfield, Randy Boratko, LuAnn Youngpeter, Randy Prichard, Cynthia Rahrig, John Byrne, Carol Baumgarte, Debra Metzger, Susan Morman, Fibafoluwa Balogun

Maintenance – John Roof, Tyler Koenig, Dan Lefik, Matt Riffle, John Wappelhorst

Cafeteria – Patricia Parks

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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12. Approve Stipend (8-19-12)

Prichard moved and Kill seconded the motion to approve a stipend for Mary Fell as the instructor for CPR/First Aid classes taught in the district of \$175.00 per session, up to four sessions during the 2019-2020 school year, upon completion of duty form submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

13. Volunteers (8-19-13)

Kill moved and Lee seconded the motion to approve the following volunteers:

Girls Soccer – Kendra Pease  
Football – Derek Goecke  
Cross Country – Kayla Mullenhour

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Abstain</u>	Motion Carried	

14. Offering of Supplemental Positions (8-19-14)

Lee moved and Kill seconded the motion to recognize that extracurricular positions are offered to certified employees of the district, but if no certified person qualified to fill the position accepts; non-certificated persons can accept these position(s).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

15. Bus Routes (8-19-15)

Ringwald moved and Prichard seconded the motion to approve the bus routes for the 2019-2020 school year per reports available in the bus garage.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

16. Northwest District Athletic Board Use of Facilities (8-19-16)

Kill moved and Ringwald seconded the motion to approve (as amended) use of our athletic facilities for the Northwest District Athletic Board to hold any OHSAA tournament events for the 2019-2020 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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17. Athletic Ticket Disposal (8-19-17)

Kill moved and Prichard seconded the motion to dispose of athletic tickets as prepared and listed by Athletic Director. Documentation included in board material.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

18. Accept Donations (8-19-18)

Kill moved and Ringwald seconded the motion to accept the following donations:

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
7/1/19	US Bank Credit Card Rewards	General Fund	1375.00
7/3/19	John/Joyce Bickel	Ed. Fnd. Youngpeter Scholarship	1000.00
7/3/19	John/Joyce Bickel	Ed. Fnd. Mack Scholarship	1000.00
7/19/19	Staff Payroll Deductions	Ed. Foundation	45.00
7/8/19	Lima Senior Living	HS Vocal	100.00

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

19. Amended Certificate Revision #1 (8-19-19) – Died for Lack of Second

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the appropriations for FY20 to \$\_\_\_\_\_ : that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 - August 13, 2019)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	_____	Mr. Prichard	_____
Mrs. Lee	_____	Mrs. Ringwald	_____
Mr. Goecke	_____		

20. Appropriation/Budget Modifications (8-19-20)

Lee moved and Kill seconded the motion to approve appropriation modifications as presented by the Treasurer for the period of July 1, 2019 through August 13, 2019 with \$ -118,400 (see board material).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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21. Substitute Teacher Pay (8-19-21)

Ringwald moved and Kill seconded the motion to increase the daily rate of substitute teacher pay to \$95.00 per day effective with the 2019-2020 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

22. Accept Resignation (8-19-22)

Ringwald moved and Kill seconded the motion to accept the resignation of Mike Harmon as Head Golf Coach.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

23. Athletic Policy Manual (8-19-23) Died for Lack of Motion

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve the Athletic Policy Manual per revision as of August 13, 2019. (Included in board material with changes highlighted – updates are yellow and deletions are blue)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	_____	Mr. Prichard	_____
Mrs. Lee	_____	Mrs. Ringwald	_____
Mr. Goecke	_____		

24. Guys with Ties Mentors (8-19-24)

Kill moved and Ringwald seconded the motion to approve Scott Johnson and Darryl Potts as "Guys with Ties" mentors for grade 4 boys.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

25. Athletic Worker Pay Schedule (8-19-25)

Ringwald moved and Kill seconded the motion to approve the Athletic Worker Pay Schedule as prepared by Athletic Director and included in board material.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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26. Accept Resignation (8-19-26)

Ringwald moved and Kill seconded the motion to accept the resignation of Dennis Fuge as Superintendent effective February 29, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

27. Request for Executive Session (8-19-27)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Lee moved and Prichard seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 8:22 p.m.

The Spencerville Board of Education returned to regular session at 8:50 p.m.

28. Adjournment (8-19-28)

Lee moved and Kill seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 8:50 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Kill	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Goecke	<u>Aye</u>	Motion Carried	

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John Goecke, Board President

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Brenda Core, Treasurer